

## **Our Lady of Mercy Scrip Order Form Weekly Scrip Order**

Complete this form by printing your name, date, and child's grade in the space provided, signing the Release Authorization, and completing the order on the reverse side. Make your check payable to Our Lady of Mercy School. (There will be a service charge on all returned checks.) Please send this order form with payment in a sealed envelope marked "Scrip" to the main office.

***All Weekly Scrip orders received by 9:00am on Friday will be sent home the following week. Orders received after 9:00am will not be filled until the following Friday.***

Reminder: The purchase of Scrip is **NOT** a donation; therefore it is **NOT** tax deductible.  
Questions? Call Mrs. Beal at (650)756-3395.

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Grand Total \$: \_\_\_\_\_ Check #: \_\_\_\_\_ Cash: \_\_\_\_\_ Daytime Phone #: \_\_\_\_\_

***Method of distribution:***

- \_\_\_\_\_ I will Pick up my Scrip order at the main office.  
\_\_\_\_\_ Send my Scrip order home with my child. (Fill in below)

*\*Orders will not be sent with a student without authorization.*

**Release Authorization**

My child is hereby authorized to transport my Scrip certificate(s), removing Our Lady of Mercy School from any liability in the event the ordered certificate(s) are lost or stolen.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

Office Use Only: Total Pymt: \_\_\_\_\_ Check #: \_\_\_\_\_ Cash: \_\_\_\_\_ Date: \_\_\_\_\_ Rec'd By: \_\_\_\_\_